

This school district will issue one payroll per month.

Salary payments for certificated personnel will be prorated on a twelve-month (12-month) basis. Certificated personnel may draw their summer checks in advance only if they terminate their employment with the district at the conclusion of the school year.

The payroll for all other personnel is authorized on the basis of the time sheet submitted to the central office.



LEGAL REFERENCE:

Idaho Code Section 33-506

ADOPTED: August 10, 2004

AMENDED: